

SUPERVISOR'S GUIDE

FOR DETERMINING PAID MILITARY LEAVE CATEGORY

Eligibility for paid Military Leave under Section 14.9 Military Leave, Subdivisions (a) and (b) of the Division of Personnel's *Administrative Rule* is made based on the nature of service usually reflected in the U.S. Code reference under which the soldier is ordered to duty as follows:

TITLE 10 Section	RESERVE FORCES DUTY TYPE – AUTHORITY CITED	LEAVE Subpart
331 - 333	Federal Aid for State Government (Insurrection)	(b)
688/688(a)	Active Duty - Retired Members & Retired Aviators	(b)
10103	Order to Federal Service During National Emergency - Congressional	(b)
10147	Ready Reserve Training Requirement (Drills and Active Duty for Training)	(a)
10211	Participation of Reserve Officers in Preparation and Administration	(b)
10247	Inactive Duty - Drills & Annual Training	(a)
12301(a)	Active Duty - Full Mobilization (Declaration of War / National Emergency)	(b)
12301(b)	Active Duty for 15 Days with Consent of the Governor (ADT)	(a)
12301(d)	Active Duty with Consent of the Governor (Supercedes Cite 672(d))	(a)
12302	Active Duty - Partial Mobilization (Presidential - National Emergency)	(b)
12303	Order to Active Duty - Ready Reserve Not Assigned to Units	(b)
12304	Order to Active Duty (Presidential - Special Mission)	(b)
12319	Inactive Duty - Muster Duty	(a)
12322 & 12301(h)	Active Duty for Health Care	(b)
	Active Duty for Health Care - National Guard with Consent of the Governor	(b)
12402	Active Duty - National Guard Bureau	(b)
12406	National Guard in Federal Service (Invasion /Rebellion)	(b)
12503	Inactive Duty - Funeral Honors Duty	(a)
12647	Retention in Active Service	(b)
16202	Required Active Duty for Training – Health Professions	(a)
TITLE 32 Section	NATIONAL GUARD DUTY TYPE – AUTHORITY CITED	LEAVE Subpart
115	Funeral Honors Duty (<i>Orders will specify State or federal active duty</i>)	(a) or (b)
316	Rifle Instruction of Civilians (<i>Orders will specify State or federal active duty</i>)	(a) or (b)
502*	Required Drills and Field Exercises - Including Border Patrol Duty	(a)
502*	*Exception: Taskforce Katrina Duty	(b)
503	Field Exercises (Annual Training)	(a)
504	Schools and Small Arms Competitions	(a)
505	Army and Air Force Schools and Field Exercises	(a)
904	Homeland Defense Duty	(b)
TITLE 14 Section	COAST GUARD DUTY TYPE – AUTHORITY CITED	LEAVE Subpart
331/359	Recall to Active Duty During War or National Emergency	(b)
332/360	Recall to Active Duty with Consent of Officer/Member	(b)
367	Enlisted Stop Loss	(b)
673	Offshore Rescue Operations	(b)
712	Active Duty for Emergency Augmentation of Regular Forces (Domestic Emergencies)	(b)

NOTE: In accordance with Section 14.9.(b), employees who have not used some portion of the 30 working days granted by Subdivision (a) for State active duty and reserve military duty, are eligible to use those unused days in the same calendar year prior to using the 30 days granted in Subdivision (b) for a call to federal active duty.