

MINUTES OF THE STATE PERSONNEL BOARD

May 28, 2026

The State Personnel Board (SPB) met telephonically on May 28, 2026 at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the meeting: Robert Paulson, Designee for Chair; SPB members; Jay Arceneaux, Jim Dissen, Rick Wallace, and Forrest Roles. Morgan Sheets representing the Department of Veterans Assistance, Donel C. Kinnard Memorial State Veterans Cemetery..

Division of Personnel (DOP) staff members attending the meeting: Sheryl Webb, Director; Wendy Mays, Elisabeth Arthur, Cal Colangelo, and Layna Valentine-Brown, Board Secretary.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the April 23, 2026 regular meeting of the SPB prior to this meeting. Jim Dissen moved to approve the minutes of the meeting and Rick Wallace seconded the motion. The SPB voted and the minutes were approved by unanimous consent.

PROPOSALS

3185 Grant County Health Department

Upon the motion of Rick Wallace, seconded by Jay Arceneaux, the SPB voted and approved the proposal to implement a \$4,000 across-the-board base building salary adjustment for all classified employees of the Grant County Health Department.

3186 Marshall County Health Department

Upon the motion of Forrest Roles, seconded by Jim Dissen, the SPB voted and approved the proposal to implement an across-the-board base building salary adjustment of 17% for all classified employees of the Marshall County Health Department.

3187 Wetzel-Tyler Health Department

Upon the motion of Jay Arceneaux, seconded by Jim Dissen, the SPB voted and approved the proposal to implement a 5% across-the-board base building salary adjustment for all classified employees of the Wetzel-Tyler Health Department.

3188 Department of Administration - Division of Personnel

Upon the motion of Rick Wallace, seconded by Jay Arceneaux, the SPB voted and approved the proposal to create a classification series with the titles Cemetery Caretaker 1 (Pay Grade 6), Cemetery Caretaker 2 (Pay Grade 8), Cemetery Caretaker 3 (Pay Grade 10), and Cemetery Supervisor (Pay grade 13), with a special plan of implementation requested by the Department of Veterans Assistance.

3189 Kanawha-Charleston Health Department

Upon the motion of Forrest Roles, seconded by Jim Dissen, the SPB voted and approved the proposal to implement a one-time base building pay differential of 15% for position number HH20P010 to prevent salary inversion among the Sanitarian staff.

OTHER BUSINESS

None

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for June 25, 2026, at 1:00 p.m.



Robert Paulson, Designee for Eric L. Householder, Chair
State Personnel Board



Layna Valentine-Brown, Secretary
State Personnel Board