

MINUTES OF THE STATE PERSONNEL BOARD

August 28, 2025

The State Personnel Board (SPB) met telephonically on August 28, 2025 at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the meeting: Robert Paulson, Designee for Chair; SPB members; Jim Dissen, Kymberly Gillespie, Jay Arceneaux, and Forrest Roles. Representatives from the Division of Rehabilitation Services, Disability Determination Section (DDS) David Moss and Rachel Griffith.

Division of Personnel (DOP) staff members attending the meeting: Sheryl Webb, Director; Deputy Director Joe Thomas, Wendy Mays, Elisabeth Arthur, and Board Secretary, Layna Valentine-Brown.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the July 24, 2025 regular meeting of the SPB prior to this meeting. Jim Dissen moved to approve the minutes and Jay Arceneaux seconded the motion. The SPB voted and the minutes were approved by unanimous consent.

PROPOSALS

3064-A Department of Commerce - Division of Rehabilitation Services

The Board Members heard comments from David Moss regarding the work of the DDS office and how important the retention incentives are to keep staff working there.

Upon the motion of Jim Dissen, seconded by Forrest Roles, the SPB voted and the result was 2 votes yea and 2 votes nay. Therefore, being a tie vote, the proposal to eliminate the retention incentives and the authority to exceed the pay grade maximums for the employees of the Disability Determination section was not approved.

3170 Office of Inspector General

Upon the motion of Jay Arceneaux, seconded by Kymberly Gillespie, the SPB voted and approved the proposal to convert a classified position to a classified-exempt position.

3171 Department of Administration - Division of Personnel

Upon the motion of Jim Dissen, seconded by Jay Arceneaux, the SPB voted and approved the proposal to establish a system of classification for positions in the classified-exempt service and allow filled and vacant positions to be reclassified as the class specifications are completed.

OTHER BUSINESS

None

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for September 25, 2025, at 1:00 p.m.





Robert Paulson, Designee for Eric L. Householder,
Chair State Personnel Board