

Cutoff Dates for TRSN, PSMT, ESMT, PAR, & TRANI Transactions

January thru December 2025

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			January 1 HOLIDAY	2	3 ESMTs dated 1/11/25 & 1/13/25 and TRANIs dated 1/25/25 must be to DOP	4
5	6 ***DOP Processing ESMTs dated 1/11/25 & 1/13/25 and TRANIs dated 1/25/25***	7	8	9	10 PAR effective 2/8/25 must be to CPU	11 1st day of new pay period
12	13 Cutoff for PSMTs dated 1/25/25 TRSNs must be to DOP	14 PSMTs must be dated 2/8/25 or later	15	16	17 ESMTs dated 1/25/25 & 1/27/25 and TRANIs dated 2/8/25 must be to DOP	18
19	20 HOLIDAY	21 ***DOP Processing ESMTs dated 1/25/25 & 1/27/25 and TRANIs dated 2/8/25***	22	23	24 PAR effective 2/22/25 must be to CPU	25 1st day of new pay period
26	27 Cutoff for PSMTs dated 2/8/25 TRSNs must be to DOP	28 PSMTs must be dated 2/22/25 or later	29	30	31 ESMTs dated 2/8/25 & 2/10/25 and TRANIs dated 2/22/25 must be to DOP	February 1
2	3 ***DOP Processing ESMTs dated 2/8/25 & 2/10/25 and TRANIs dated 2/22/25***	4	5	6	7 PAR effective 3/8/25 must be to CPU	8 1st day of new pay period
9	10 Cutoff for PSMTs dated 2/22/25 TRSNs must be to DOP	11 PSMTs must be dated 3/8/25 or later	12	13	14 ESMTs dated 2/22/25 & 2/24/25 and TRANIs dated 3/8/25 must be to DOP	15

16	17	18	19	20	21	22
	HOLIDAY	<i>*DOP Processing ESMTs dated 2/22/25 & 2/24/25 and TRANIs dated 3/8/25*</i>			PAR effective 3/22/25 must be to CPU	1st day of new pay period
23	24	25	26	27	28	March 1
	Cutoff for PSMTs dated 3/8/25 TRSNs must be to DOP	PSMTs must be dated 3/22/25 or later			ESMTs dated 3/8/25 & 3/10/25 and TRANIs dated 3/22/25 must be to DOP	
2	3	4	5	6	7	8
	<i>***DOP Processing ESMTs dated 3/8/25 & 3/10/25 and TRANIs dated 3/22/25***</i>				PAR effective 4/5/25 must be to CPU	1st day of new pay period
9	10	11	12	13	14	15
	Cutoff for PSMTs dated 3/22/25 TRSNs must be to DOP	PSMTs must be dated 4/5/25 or later			ESMTs dated 3/22/25 & 3/24/25 and TRANIs dated 4/5/25 must be to DOP	
16	17	18	19	20	21	22
	<i>***DOP Processing ESMTs dated 3/22/25 & 3/24/25 and TRANIs dated 4/5/25***</i>				PAR effective 4/19/25 must be to CPU	1st day of new pay period
23	24	25	26	27	28	29
	Cutoff for PSMTs dated 4/5/25 TRSNs must be to DOP	PSMTs must be dated 4/19/25 or later			ESMTs dated 4/5/25 & 4/7/25 and TRANIs dated 4/19/25 must be to DOP	
30	31	April 1	2	3	4	5
	<i>***DOP Processing ESMTs dated 4/5/25 & 4/7/25 and TRANIs dated 4/19/25***</i>				PAR effective 5/3/25 must be to CPU	1st day of new pay period
6	7	8	9	10	11	12
	Cutoff for PSMTs dated 4/19/25 TRSNs must be to DOP	PSMTs must be dated 5/3/25 or later			ESMTs dated 4/19/25 & 4/21/25 and TRANIs dated 5/3/25 must be to DOP	

13	14	15	16	17	18	19
	DOP Processing ESMTs dated 4/19/25 & 4/21/25 and TRANIs dated 5/3/25					1st day of new pay period
					PAR effective 5/17/25 must be to CPU	
20	21	22	23	24	25	26
	Cutoff for PSMTs dated 5/3/25 TRSNs must be to DOP	PSMTs must be dated 5/17/25 or later			ESMTs dated 5/3/25 & 5/5/25 and TRANIs dated 5/17/25 must be to DOP	
27	28	29	30	May 1	2	3
	DOP Processing ESMTs dated 5/3/25 & 5/5/25 and TRANIs dated 5/17/25					1st day of new pay period
					PAR effective 5/31/25 must be to CPU	
4	5	6	7	8	9	10
	Cutoff for PSMTs dated 5/17/25 TRSNs must be to DOP	PSMTs must be dated 5/31/25 or later			ESMTs dated 5/17/25 & 5/19/25 and TRANIs dated 5/31/25 must be to DOP	
11	12	13	14	15	16	17
	DOP Processing ESMTs dated 5/17/25 & 5/19/25 and TRANIs dated 5/31/25					1st day of new pay period
					PAR effective 6/14/25 must be to CPU	
18	19	20	21	22	23	24
	Cutoff for PSMTs dated 5/31/25 TRSNs must be to DOP	PSMTs must be dated 6/14/25 or later			ESMTs dated 5/31/25 & 6/5/25 and TRANIs dated 6/14/25 must be to DOP	
25	26	27	28	29	30	31
	HOLIDAY	*DOP Processing ESMTs dated 5/31/25 & 6/2/25 and TRANIs dated 6/14/25*			1st day of new pay period	
					PAR effective 6/28/25 must be to CPU	
June 1	2	3	4	5	6	7
	Cutoff for PSMTs dated 6/14/25 TRSNs must be to DOP	PSMTs must be dated 6/28/25 or later			ESMTs dated 6/14/25 & 6/16/25 and TRANIs dated 6/28/25 must be to DOP	

8	9	10	11	12	13	14
	DOP Processing ESMTs dated 6/14/25 & 6/16/25 and TRANIs dated 6/28/25					1st day of new pay period
					PAR effective 7/12/25 must be to CPU	
15	16	17	18	19	20	21
	Cutoff for PSMTs dated 6/28/25 TRSNs must be to DOP	PSMTs must be dated 7/12/25 or later	ESMTs dated 6/28/25 & 6/30/25 and TRANIs dated 7/12/25 must be to DOP	HOLIDAY		
22	23	24	25	26	27	28
	DOP Processing ESMTs dated 6/28/25 & 6/30/25 and TRANIs dated 7/12/25					1st day of new pay period
					PAR effective 7/26/25 must be to CPU	
29	30	July 1	2	3	4	5
	Cutoff for PSMTs dated 7/12/25 TRSNs must be to DOP	PSMTs must be dated 7/26/25 or later		ESMTs dated 7/12/25 & 7/14/25 and TRANIs dated 7/26/25 must be to DOP	HOLIDAY	
6	7	8	9	10	11	12
	DOP Processing ESMTs dated 7/12/25 & 7/14/25 and TRANIs dated 7/26/25					1st day of new pay period
					PAR effective 8/9/25 must be to CPU	
13	14	15	16	17	18	19
	Cutoff for PSMTs dated 7/26/25 TRSNs must be to DOP	PSMTs must be dated 8/9/25 or later			ESMTs dated 7/26/25 & 7/28/25 and TRANIs dated 8/9/25 must be to DOP	
20	21	22	23	24	25	26
	DOP Processing ESMTs dated 7/26/25 & 7/28/25 and TRANIs dated 8/9/25					1st day of new pay period
					PAR effective 8/23/25 must be to CPU	
27	28	29	30	31	August 1	2
	Cutoff for PSMTs dated 8/9/25 TRSNs must be to DOP	PSMTs must be dated 8/23/25 or later			ESMTs dated 8/9/25 & 8/11/25 and TRANIs dated 8/23/25 must be to DOP	

3	4	5	6	7	8	9
	DOP Processing ESMTs dated 8/9/25 & 8/11/25 and TRANIs dated 8/23/25					1st day of new pay period
					PAR effective 9/6/25 must be to CPU	
10	11	12	13	14	15	16
	Cutoff for PSMTs dated 8/23/25 TRSNs must be to DOP	PSMTs must be dated 9/6/25 or later			ESMTs dated 8/23/25 & 8/25/25 and TRANIs dated 9/6/25 must be to DOP	
17	18	19	20	21	22	23
	DOP Processing ESMTs dated 8/23/25 & 8/25/25 and TRANIs dated 9/6/25					1st day of new pay period
					PAR effective 9/20/25 must be to CPU	
24	25	26	27	28	29	30
	Cutoff for PSMTs dated 9/6/25 TRSNs must be to DOP	PSMTs must be dated 9/20/25 or later			ESMTs dated 9/6/25 & 9/8/25 and TRANIs dated 9/20/25 must be to DOP	
31	September 1	2	3	4	5	6
	HOLIDAY	*DOP Processing ESMTs dated 9/6/25 & 9/8/25 and TRANIs dated 9/20/25*				1st day of new pay period
					PAR effective 10/4/25 must be to CPU	
7	8	9	10	11	12	13
	Cutoff for PSMTs dated 9/20/25 TRSNs must be to DOP	PSMTs must be dated 10/4/25 or later			ESMTs dated 9/20/25 & 9/22/25 and TRANIs dated 10/4/25 must be to DOP	
14	15	16	17	18	19	20
	DOP Processing ESMTs dated 9/20/25 & 9/22/25 and TRANIs dated 10/4/25					1st day of new pay period
					PAR effective 10/18/25 must be to CPU	
21	22	23	24	25	26	27
	Cutoff for PSMTs dated 10/4/25 TRSNs must be to DOP	PSMTs must be dated 10/18/25 or later			ESMTs dated 10/4/25 & 10/6/25 and TRANIs dated 10/18/25 must be to DOP	

28	29	30	October 1	2	3	4
	DOP Processing ESMTs dated 10/4/25 & 10/6/25 and TRANIs dated 10/18/25					1st day of new pay period
					PAR effective 11/1/25 must be to CPU	
5	6	7	8	9	10	11
	Cutoff for PSMTs dated 10/18/25 TRSNs must be to DOP	PSMTs must be dated 11/1/25 or later			ESMTs dated 10/18/25 & 10/20/25 and TRANIs dated 11/1/25 must be to DOP	
12	13	14	15	16	17	18
	HOLIDAY	***DOP Processing ESMTs dated 10/18/25 & 10/20/25 and TRANIs dated 11/1/25***			1st day of new pay period	
					PAR effective 11/15/25 must be to CPU	
19	20	21	22	23	24	25
	Cutoff for PSMTs dated 11/1/25 TRSNs must be to DOP	PSMTs must be dated 11/15/25 or later			ESMTs dated 11/1/25 & 11/3/25 and TRANIs dated 11/15/25 must be to DOP	
26	27	28	29	30	31	November 1
	DOP Processing ESMTs dated 11/1/25 & 11/3/25 and TRANIs dated 11/15/25					1st day of new pay period
					PAR effective 11/29/25 must be to CPU	
2	3	4	5	6	7	8
	Cutoff for PSMTs dated 11/15/25 TRSNs must be to DOP	PSMTs must be dated 11/29/25 or later			ESMTs dated 11/15/25 & 11/16/25 and TRANIs dated 11/29/25 must be to DOP	
9	10	11	12	13	14	15
	DOP Processing ESMTs dated 11/15/25 & 11/17/25 and TRANIs dated 11/29/25					1st day of new pay period
		HOLIDAY			PAR effective 12/13/25 must be to CPU	
16	17	18	19	20	21	22
	Cutoff for PSMTs dated 11/29/25 TRSNs must be to DOP	PSMTs must be dated 12/13/25 or later			ESMTs dated 11/29/25 & 12/1/25 and TRANIs dated 12/13/25 must be to DOP	

23	24	25	26	27	28	29
	DOP Processing ESMTs dated 11/29/25 & 12/1/25 and TRANIs dated 12/13/25			HOLIDAY	HOLIDAY	1st day of new pay period
			PAR effective 12/27/25 must be to CPU			
30	December 1	2	3	4	5	6
	Cutoff for PSMTs dated 12/13/25 TRSNs must be to DOP	PSMTs must be dated 12/27/25 or later			ESMTs dated 12/13/25 & 12/15/25 and TRANIs dated 12/27/25 must be to DOP	
7	8	9	10	11	12	13
	DOP Processing ESMTs dated 12/13/25 & 12/15/25 and TRANIs dated 12/27/25					1st day of new pay period
					PAR effective 1/10/26 must be to CPU	
14	15	16	17	18	19	20
	Cutoff for PSMTs dated 12/27/25 TRSNs must be to DOP	PSMTs must be dated 1/10/26 or later			ESMTs dated 12/27/25 & 12/29/25 and TRANIs dated 1/10/26 must be to DOP	
21	22	23	24	25	26	27
	DOP Processing ESMTs dated 12/27/25 & 12/29/25 and TRANIs dated 1/10/26					1st day of new pay period
			HALF DAY HOLIDAY	HOLIDAY	PAR effective 1/24/26 must be to CPU	
28	29	30	31	***** Additional holidays OR required system shut downs will change processing timelines for DOP*****		
	Cutoff for PSMTs dated 1/10/26 TRSNs must be to DOP	PSMTs must be dated 1/24/26 or later	HALF DAY HOLIDAY			