

## MINUTES OF THE STATE PERSONNEL BOARD

March 27, 2025

The State Personnel Board (SPB) met telephonically on March 27, 2025, at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the meeting: Robert Paulson, Designee for Chair; SPB members Jim Dissen, Kymberly Gillespie, Forrest Roles, and Rick Wallace.

Division of Personnel (DOP) staff members present at the meeting: Sheryl Webb, Director; Joe Thomas, Deputy Director; Kerri Nice, Elisabeth Arthur, Mark Isabella and Board Secretary, Layna Valentine-Brown.

### APPROVAL OF MINUTES

The members of the SPB received the minutes from the February 27, 2025 regular meeting of the SPB prior to this meeting. Rick Wallace moved to approve the minutes and Jim Dissen seconded the motion. The SPB voted and the minutes were approved by unanimous consent.

### PROPOSALS

#### 3153 Hardy County Health Department

Upon the motion of Jim Dissen, seconded by Forrest Roles, the SPB voted and approved the proposal to implement an annual across-the-board, non-base building increment payment of \$60.00 multiplied by the employee's years of service, per the policy of the Hardy County Board of Health, for eligible employees of the Hardy County Health Department.


### OTHER BUSINESS

### NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for April 24, 2025, at 1:00 p.m.



Robert Paulson, Designee for Eric L. Householder, Chair  
State Personnel Board



Layna Valentine-Brown, Secretary  
State Personnel Board