

MINUTES OF THE STATE PERSONNEL BOARD

November 22, 2024

The State Personnel Board (SPB) met telephonically on November 22, 2024, at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the meeting: Robert Paulson, Designee for Chair; SPB members Jay Arceneaux, Jim Dissen, Kymberly Gillespie, Forrest Roles, and Rick Wallace. Department of Revenue - Lottery Commission by Debbie Hughes; Department of Human Services by Julie Thomas, Angie Ferris, and Erica Harper.

Division of Personnel (DOP) staff members present at the meeting: Sheryl Webb, Director; Joe Thomas, Deputy Director; Wendy Mays, Elisabeth Arthur, Kerri Nice, Mark Isabella, and Board Secretary, Layna Valentine-Brown.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the October 24, 2024 regular meeting of the SPB prior to this meeting. Jim Dissen moved to approve the minutes and Jay Arceneaux seconded the motion. The SPB voted and the minutes were approved by unanimous consent.

PROPOSALS

3145 Beckley-Raleigh County Health Department

Upon the motion of Rick Wallace, seconded by Forrest Roles, the SPB voted and approved the proposal to implement a 3% across-the-board base building salary adjustment for all classified employees of the Beckley-Raleigh County Health Department.

3146 Department of Revenue - West Virginia Lottery Commission

Upon the motion of Jay Arceneaux, seconded by Jim Dissen, the SPB voted and approved the proposal to convert a vacant classified position, classified as Lottery Deputy Director (9293), to a classified-exempt position.

3147 Department of Human Services and Department of Health Facilities

Upon the motion of Rick Wallace, seconded by Kymberly Gillespie, the SPB voted and approved the request to approve the West Virginia Children's Home (WVCH) as the organizational unit for an interdepartmental transfer of employees to the William R. Sharpe Hospital as a result of the closure of the WVCH.

3148 Department of Human Services - Bureau for Social Services

Upon the motion of Jay Arceneaux, seconded by Rick Wallace, the SPB voted and approved the proposal to implement a non-base building pay differential, paid in two (2) installments, for employees who remain employed at the WVCH through the end of the 2024 calendar year.

OTHER BUSINESS

Disqualification Appeal

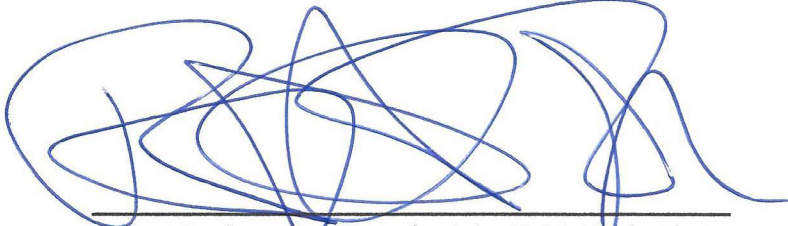
Upon motion of Jim Dissen, seconded by Forrest Roles, pursuant to W. Va. Code § 6-9(A)-4(b)(6), the Board entered into an Executive Session to discuss the appeal regarding Director Sheryl Webb's decision to

uphold the disqualification from classified employment of a former employee of the Department of Human Services, Bureau for Social Services.

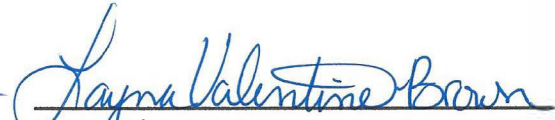
The Board adjourned the Executive Session with no actions taken. The regular meeting of the Board re-adjourned at 1:48 p.m. Upon the motion of Rick Wallace, seconded by Forrest Roles, the SPB voted and affirmed the decision of Director Sheryl Webb.

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for December 20, at 1:00 p.m.

A large, complex handwritten signature in blue ink, consisting of multiple overlapping loops and lines.

Robert Paulson, Designee for John K. McHugh, Chair
State Personnel Board

A handwritten signature in blue ink that reads "Layna Valentine Brown" in a cursive script.

Layna Valentine-Brown, Secretary
State Personnel Board