

MINUTES OF THE STATE PERSONNEL BOARD

September 26, 2024

The State Personnel Board (SPB) met telephonically on September 26, 2024, at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the regular meeting: Robert Paulson for John K. McHugh, Chair; SPB members Jay Arceneaux, Jim Dissen, Kymberly Gillespie, and Rick Wallace. Doug Beasley represented the Kanawha-Charleston Health Department.

Division of Personnel (DOP) staff members present at the hearing: Sheryl Webb, Director; Joe Thomas, Deputy Director; Wendy Mays, Cal Colangelo, Bobbie Wisniewski, Mark Isabella, and Board Secretary, Layna Valentine-Brown.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the August 22, 2024 regular meeting of the SPB prior to this meeting. Jay Arceneaux moved to approve the minutes and Jim Dissen seconded the motion. The SPB voted and the minutes were approved by unanimous consent.

PROPOSALS

3135 Mercer County Health Department

Upon the motion of Jim Dissen, seconded by Kymberly Gillespie, the SPB voted and approved the proposal to implement a non-base building pay differential in the amount of \$2,000 for five full-time classified employees of the Mercer County Health Department.

3136 Kanawha-Charleston Health Department

Upon the motion of Rick Wallace, seconded by Jay Arceneaux, the SPB voted and approved the proposal to implement a 5% across-the-board base building salary adjustment for all classified employees of the Kanawha-Charleston Health Department.

3137 Kanawha-Charleston Health Department

Upon the motion of Jay Arceneaux, seconded by Rick Wallace, the SPB voted and approved the proposal to implement a 20% across-the-board base building salary adjustment for all classified Sanitarians of the Kanawha-Charleston Health Department.

3138 Department of Administration - Division of Personnel

Upon the motion of Jim Dissen, seconded by Rick Wallace, the SPB voted and approved the proposal to create a classification entitled Lottery Security Systems Administrator and assign it to pay grade 18.

3139 Department of Administration - Division of Personnel

Upon the motion of Jay Arceneaux, seconded by Rick Wallace, the SPB voted and approved the proposal to create classifications entitled Child and Family Ombudsman Deputy Director assigned to pay grade 18 and Child and Family Ombudsman Director assigned to pay grade 21.

3137 Kanawha-Charleston Health Department

Upon the motion of Jim Dissen, seconded by Kymberly Gillespie, the SPB voted and approved the proposal to convert a vacant classified position, classified as Public Information Specialist 3 (9352), to a classified-exempt position.

OTHER BUSINESS

There was no Other Business to consider.

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for October 24, 2024, at 1:00 p.m.



John K. McHugh, Chair
State Personnel Board



Layna Valentine-Brown, Secretary
State Personnel Board