

MINUTES OF THE STATE PERSONNEL BOARD

February 22, 2024

The State Personnel Board (SPB) met telephonically on February 22, 2024, at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the meeting: Mark D. Scott, Chair; SPB members Kymberly Gillespie, Jim Dissen, Jay Arceneaux, and Forrest Roles.

Division of Personnel (DOP) staff members attending: Sheryl Webb, Director, Joe Thomas, Deputy Director, Elisabeth Arthur, Wendy Mays, Mark Isabella, Kerri Nice, Amy Hayes, and Layna Valentine-Brown, Board Secretary.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the January 25, 2024 regular meeting of the SPB prior to this meeting. Jim Dissen moved to accept the minutes and Jay Arceneaux seconded the motion. The SPB voted and the minutes were approved by unanimous consent.

PROPOSALS

3114 - Department of Administration - Division of Personnel

Upon the motion of Jay Arceneaux, seconded by Kymberly Gillespie, the SPB voted and approved the proposal to increase the pay grade for the Quality Control Reviewer (9356) classification from pay grade 11 to pay grade 14, with special plans of implementation at the Department of Revenue and the Office of the Inspector General.

3115 Mid-Ohio Valley Health Department

Upon the motion of Forrest Roles, seconded by Jim Dissen, the SPB voted and approved the proposal to implement a special hiring rate for the Licensed Practical Nurse classification and a special plan of implementation to increase the salaries of currently employed classified staff in Nurse classifications at the Mid-Ohio Valley Health Department.

3116 Summers County Health Department

Upon the motion of Jay Arceneaux, seconded by Kymberly Gillespie, the SPB voted and approved the proposal to implement a 15% across-the-board, base building salary adjustment for all classified employees of the Summers County Health Department.

OTHER BUSINESS

None

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for March 28, 2024, at 1:00 p.m.



Robert Paulson, Designee for Mark D. Scott, Chair
State Personnel Board



Layna Valentine-Brown, Secretary
State Personnel Board