

MINUTES OF THE STATE PERSONNEL BOARD

November 17, 2023

The State Personnel Board (SPB) met telephonically on November 17, 2023, at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the meeting: Chair Mark D. Scott; SPB members Kymberly Gillespie, Jim Dissen, Jay Arceneaux, and Forrest Roles.

Division of Personnel (DOP) staff members attending: Sheryl Webb, Director; Joe Thomas, Deputy Director, Mark Isabella, Teresa Morgan, Elisabeth Arthur, Wendy Mays, and Amy Hayes.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the October 26, 2023 regular meeting of the SPB prior to this meeting. Jim Dissen moved to accept the minutes and Jay Arceneaux seconded the motion. The SPB voted to approve the minutes by unanimous consent.

The members of the SPB received the minutes from the November 9, 2023 special meeting of the SPB prior to this meeting. Jay Arceneaux moved to accept the minutes and Forrest Roles seconded the motion. The SPB voted to approve the minutes by unanimous consent.

PROPOSALS

3088-A Department of Homeland Security - Division of Corrections and Rehabilitation

Upon the motion of Jim Dissen, seconded by Jay Arceneaux, the SPB voted and approved the proposal to amend SPB 3088 by clarifying that the base-building pay differentials to be applied at six (6) month intervals between Correctional Officer 1 and 2, and Correctional Officer 2 and 3, are to be effective at the start of the pay period following the eligibility date.

3099 Mid-Ohio Valley Health Department (MOVHD)

Upon the motion of Jay Arceneaux, seconded by Forrest Roles, the SPB voted and approved the implementation of a \$1.00 per hour across-the-board base building salary adjustment for all classified employees of the MOVHD.

3100 Department of Health and Human Resources - Office of Health Facilities

Upon the motion of Forrest Roles, seconded by Kymberly Gillespie, the SPB voted and approved the proposal to implement a special hiring rate for the Health Service Trainee (9693) classification at Hopemont Hospital.

3101 Department of Homeland Security - Division of Corrections and Rehabilitation

Upon the motion of Jay Arceneaux, seconded by Jim Dissen, the SPB voted and approved the proposal to convert a vacant classified position, classified as Corrections Program Manager 4 (8904), to a classified-exempt position.

3102 Jefferson County Health Department (JCHD)

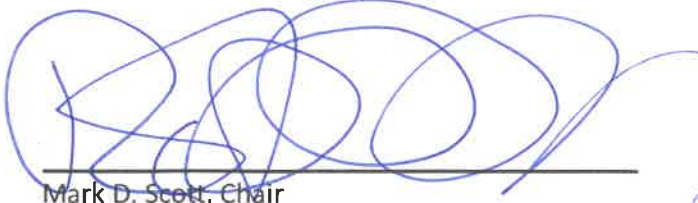
Upon the motion of Jim Dissen, seconded by Jay Arceneaux, the SPB voted and approved the proposal to increase the special hiring rates for the Sanitarian 1 (9930) and Sanitarian 2 (9931) classifications and implement a retention incentive for the Sanitarian 1 (9930) classification at the JCHD.

OTHER BUSINESS

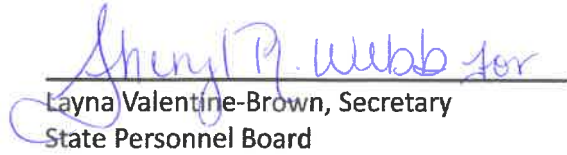
None

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for December 15, 2023, at 1:00 p.m.



Mark D. Scott, Chair
State Personnel Board



Layna Valentine-Brown, Secretary
State Personnel Board

Robert P. Pavison
• Designee of Cab. Sec. Scott