

## MINUTES OF THE STATE PERSONNEL BOARD

April 27, 2023

The State Personnel Board (SPB) met telephonically on April 27, 2023, at 1:00 p.m. to conduct business and to consider other administrative matters.

Attending the meeting: Mark D. Scott, Chair; SPB members Kymberly Gillespie, Rick Wallace, Jim Dissen and Jay Arceneaux. Bob Paulson, Department of Administration; Angela Jacobs-Ferris and Ginny Fitzwater, Department of Health and Human Resources; Becky Ferrell, Office of Technology; Marie Prezioso, Water Develop Authority.

Division of Personnel (DOP) staff members attending: Sheryl Webb, Director; Wendy Mays, Dori Sunderland, Amy Hayes, Elisabeth Arthur, Kerri Nice, Teresa Morgan, Bobbie Wisniewski, Mark Isabella and Layna Valentine-Brown, Board Secretary.

### APPROVAL OF MINUTES

The members of the SPB received the minutes from the March 23, 2023 meeting of the SPB prior to this meeting. Rick Wallace moved to accept the minutes and Jim Dissen seconded the motion. The SPB voted to approve the minutes by unanimous consent.

The members of the SPB received the minutes from the April 14, 2023 special meeting of the SPB prior to this meeting. Jay Arceneaux moved to accept the minutes and Rick Wallace seconded the motion. The SPB voted to approve the minutes by unanimous consent.

### PROPOSALS

#### **3062 - Department of Health and Human Resources (DHHR)**

Upon the motion of Jim Dissen, seconded by Rick Wallace, the SPB voted and approved the request to establish a special hiring rate for the Nurse 4 (9608) classification at the John Manchin Sr. Health Care Center and allow the special hiring rate to exceed the maximum of the pay range.

#### **3065 Department of Administration (DOA) - West Virginia Office of Technology (WVOT)**

Upon the motion of Jay Arceneaux, seconded by Rick Wallace, the SPB voted and approved the request to extend the probationary period for the Office of Technology Trainee (8237) classification from six months to one year.

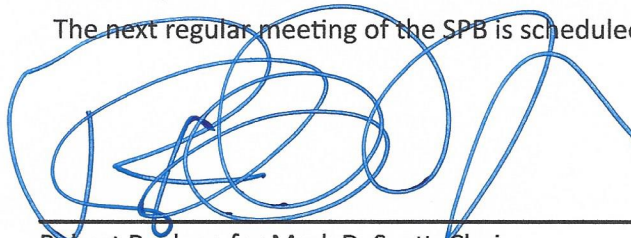
#### **3068 West Virginia Water Development Authority (WVWDA)**

Upon the motion of Jim Dissen, seconded by Kymberly Gillespie, the SPB voted and approved the request to convert a classified position to a classified-exempt position.

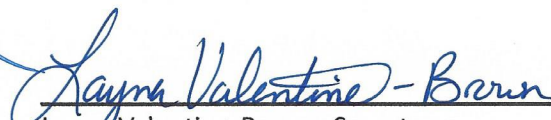
### OTHER BUSINESS

#### **NEXT BOARD MEETING**

The next regular meeting of the SPB is scheduled for May 25, 2023, at 1:00 p.m.



Robert Paulson for Mark D. Scott, Chair  
State Personnel Board



Layna Valentine-Brown, Secretary  
State Personnel Board