

MINUTES OF THE STATE PERSONNEL BOARD

April 23, 2020

This meeting was conducted telephonically due to COVID-19.

The State Personnel Board (SPB) met on April 23, 2020, at 1:00 p.m. to conduct business and to consider other administrative matters. Present for the meeting: Chair, Allan McVey; SPB members Jim Dissen, Kym Gillespie, Forrest Roles, Rick Wallace, and Jay Arceneaux; Karen Thornton, Assistant Attorney General; Angela Ferris-Jacobs, Department of Health and Human Resources (DHHR); Lynn Huddleston, DHHR; Andrea Hicks, DHHR; and Tammy Scruggs, State Budget Office.

Division of Personnel (DOP) staff members present: Sheryl Webb, Director, Joe Thomas, Deputy Director, Teresa Morgan, Kerri Nice, Wendy Elswick, Elisabeth Arthur, and Board Secretary, Layna Valentine-Brown.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the March 26, 2020, meeting of the SPB prior to the meeting. Jay Arceneaux moved to accept the minutes and Rick Wallace seconded the motion. The Board approved the minutes by unanimous consent.

PROPOSALS

2889 Title Change of Radiological Technician 2 (9915) and abolishment of Radiological Technician 1 (9918)

Upon on discussion of this proposal, an error was found in the summary for the title of this series. The Board modified the summary of this proposal to correct the title from Radiological Technician to Radiological Technologist. Upon modification of the summary, a motion of Jay Arceneaux, seconded by Kymberly Gillespie, the SPB approved changing the title of Radiological Technologist 2 and abolishing Radiological Technologist 1. This proposal is effective May 23, 2020.

2890 DOP – Revise the *Workplace Security* policy (DOP-P15)

Upon motion of Forrest Roles, seconded by Rick Wallace, the SPB approved revision of the *Workplace Security* policy to comply with amendments to W. Va. Code § 61-6-19 and § 61-7-2 from the passage of Senate Bill 46 in the 2020 Regular Session of the Legislature. This policy amendment is effective May 11, 2020.

OTHER BUSINESS

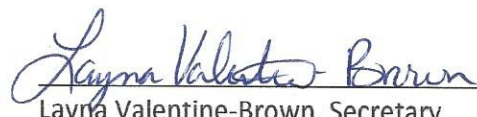
Director Sheryl Webb provided a report regarding the passage of SPB 2886 for the suspension of rules as needed due to the COVID-19 pandemic, as requested by the Board.

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for Thursday, May 28, 2020, at 1:00 p.m. to be held telephonically.



Chair
State Personnel Board



Layna Valentine-Brown, Secretary
State Personnel Board