

## MINUTES OF THE STATE PERSONNEL BOARD

February 27, 2020

Charleston, West Virginia

The State Personnel Board (SPB) met on February 27, 2020, at 1:00 p.m. to conduct business and to consider other administrative matters. Present for the meeting: Chair Allan McVey; SPB members Jim Dissen, Kym Gillespie, Forrest Roles and Rick Wallace; Karen Thornton, Assistant Attorney General; Carol McCormick, Administrator, Kanawha-Charleston Health Department.

Division of Personnel (DOP) staff members present: Sheryl Webb, Director, Teresa Morgan, Kerri Nice, Wendy Elswick, Carrie Sizemore, Janie Perdue, and Board Secretary, Layna Valentine-Brown.

### APPROVAL OF MINUTES

The members of the SPB received the minutes from the January 23, 2020, meeting of the SPB prior to the meeting. Mr. Wallace moved to accept the minutes and Mr. Dissen seconded the motion. The Board approved the minutes by unanimous consent.

### PROPOSALS

#### 2883 Mercer County Board of Health

Upon motion of Mr. Dissen, seconded by Mr. Wallace, the SPB approved an across-the-board base-building salary adjustment for classified employees of the Mercer County Board of Health. This proposal is effective on March 16, 2020.

#### 2884 Kanawha-Charleston Health Department

Upon motion of Mr. Dissen, seconded by Mr. Wallace, the SPB approved an across-the-board base-building salary adjustment for classified employees of the Kanawha-Charleston Health Department. This proposal is effective April 3, 2020.

### OTHER BUSINESS

#### Disqualification Appeal

Upon on motion of Mr. Roles and seconded by Ms. Gillespie, the SPB went into Executive Session to hear an appeal pertaining to disqualification from classified employment by a former employee of the Division of Corrections and Rehabilitation, Mount Olive Correctional Complex and Jail. After review and discussion of the appeal, the SPB upon motion of Mr. Wallace and seconded by Mr. Dissen, returned to Regular Session. Upon motion of Mr. Wallace and seconded by Mr. Dissen, the SPB voted to table this matter until a decision has been rendered in the pending matter styled West Virginia Public Employees Grievance Board, Docket No. 2020-0541-MAPS.

### NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for Thursday, March 26, 2020, at 1:00 p.m. in Building 3, Suite 500, State Capitol Complex, Charleston, West Virginia.



---

Chair  
State Personnel Board



---

Layna Valentine-Brown, Secretary  
State Personnel Board