

**MINUTES OF THE STATE PERSONNEL BOARD**  
**August 31, 2018**  
**Special Meeting**  
**Charleston, West Virginia**

The State Personnel Board (SPB) held a special meeting on August 31, 2018, at 1:00 p.m. to conduct business. Present at the meeting: Robert Paulson, General Counsel Department of Administration on behalf of Chair John Myers; SPB members participating by telephone were Jay Arceneaux, Rick Wallace, Bernie Deem and Ross Taylor; and John D. Law from the Kanawha-Charleston Health Department.

Division of Personnel (DOP) staff members attending were: Sheryl Webb, Director; Joe Thomas, Deputy Director; Wendy Elswick, Bobbie Seyedmonir, Mark Isabella, Kelly Turner, Elisabeth Arthur, and Board Secretary, Drema Gibson.

**APPROVAL OF MINUTES**

None.

**PROPOSAL**

**2794-B Department of Administration – Division of Personnel (DOP)**

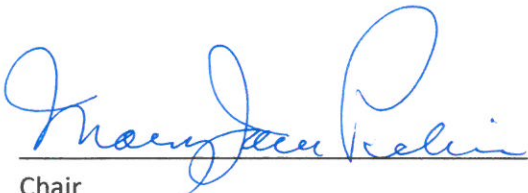
Upon motion of Mr. Arceneaux and seconded by Mr. Wallace, the SPB approved DOP proposal 2794-B to apply a special hiring rate for the Sanitarian 1 classification and the ability to exceed the maximum of the compensation range only to the Jefferson County Health Department. This proposal was submitted to correct unintended consequences of the SPB's approval of SPB #2794-A (approved 7-19-18), which was submitted to clarify SPB #2794 (approved 6-21-18).

**OTHER BUSINESS**

None.

**NEXT BOARD MEETING**

The next regular meeting of the SPB is scheduled for Thursday, September 20, 2018, at 1:00 p.m. in Building 3, Suite 500, State Capitol Complex, Charleston, West Virginia.



Chair  
State Personnel Board



Drema Gibson, Secretary  
State Personnel Board