

MINUTES OF THE STATE PERSONNEL BOARD
May 18, 2017
Charleston, West Virginia

The State Personnel Board (SPB) met on May 18, 2017, at 1:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting: John A. Myers, Chair; Board members Jeff Woods, Bernie Deem, Mark Carbone and Mark Dellinger (participating by telephone); Danny Morgan, State Tax Department; Judy Burnside, Beckley-Raleigh County Health Department; John D. Law, Kanawha-Charleston Health Department; and Mischelle Williams, Department of Health and Human Resources.

Division of Personnel (DOP) staff members attending were: Joe Thomas, Acting Director; Wendy Elswick, Teresa Morgan, Elisabeth Arthur, Bobbie Seyedmonir, Kelly Turner, Annette Billups, and Board Secretary, Drema Gibson.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the April 20, 2017, meeting prior to the meeting. Mr. Carbone moved to accept the minutes as written and Mr. Woods seconded the motion. The Board approved the minutes by unanimous consent.

2738 Beckley-Raleigh County Health Department

Upon motion of Mr. Carbone and seconded by Mr. Woods, the SPB unanimously approved the Beckley-Raleigh County Health Department's proposal (SPB 2738) to implement a \$100.00 per month base building (across-the-board) salary adjustment for all full-time employees of the Beckley-Raleigh County Health Department. The adjustment is to be effective July 1, 2017. This proposal was approved based upon the minutes of April 24, 2017 minutes of the Beckley-Raleigh County Board of Health.

2739 State Tax Department

Upon motion of Mr. Carbone and seconded by Mr. Woods, the SPB unanimously approved the State Tax Department's proposal (SPB 2739) to convert a classified position, an Executive Assistant to the Agency Head, to a policy-making, classified-exempt position, effective May 18, 2017.

OTHER BUSINESS

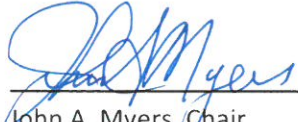
None.

ADJOURN

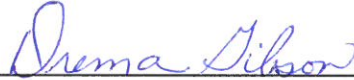
The meeting adjourned at 1:16 p.m.

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for Thursday, June 15, 2017, at 1:00 p.m. in Building 6, Room 416, State Capitol Complex, Charleston, West Virginia.



John A. Myers, Chair
State Personnel Board



Drema Gibson, Secretary
State Personnel Board