

MINUTES OF THE STATE PERSONNEL BOARD
April 20, 2017
Charleston, West Virginia

The State Personnel Board (SPB) met on April 20, 2017, at 1:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting: John A. Myers, Chair; Board members Ross Taylor (in person) and Jeff Woods, Bernie Deem, and Mark Dellinger (participating by telephone); and Andrea Fout Tinsley, Chris O'Bara, and Zack Brown, Division of Natural Resources.

Division of Personnel (DOP) staff members attending were: Joe Thomas, Acting Director; Wendy Elswick, Bobbie Seyedmonir, Kelly Turner and Board Secretary, Drema Gibson.

APPROVAL OF MINUTES

The members of the SPB received the minutes from the March 16, 2017, meeting prior to the meeting. Mr. Dellinger moved to accept the minutes as written and Mr. Taylor seconded the motion. The Board approved the minutes by unanimous consent.

2730 Department of Commerce, Division of Natural Resources

Upon motion of Mr. Woods and seconded by Mr. Dellinger, the SPB unanimously approved Division of Natural Resources' proposal (SPB 2730) to update and create relevancy for technical, professional and administrative positions within the Wildlife Resources Section.

The Wildlife Aide (9900) and Hatchery Technician (9901) classification specifications will be abolished and replaced with the following new classifications: Fish and Wildlife Technician 1 (9944) at a pay grade 8 (\$21,504 - \$39,792) and Fish and Wildlife Technician 2 (9945) at a pay grade 10 (\$23,724 - \$43,896). The DNR had requested pay grade 11 for the Fish and Wildlife Technician 2. The SPB also approved the creation of Natural Resources Program Manager 1 (9946) at a pay grade 20 (\$41,736 - \$77,220) and Natural Resources Program Manager 2 (9947) at a pay grade 22 (\$47,352 - \$87,612).

Furthermore, the SPB approved the following pay grades for existing classifications:

Current Position Titles	Current Pay Grade	Proposed Position Titles	Proposed Pay Grade
Wildlife Aide*	6	Fish and Wildlife Technician 1	8
Hatchery Technician*	10	Fish and Wildlife Technician 2	10
Hatchery Manager, Assistant	11	Hatchery Manager, Assistant	12
Hatchery Manager	12	Hatchery Manager	13
Wildlife Manager	12	Wildlife Manager	13
Wildlife Biologist 1	14	Wildlife Biologist 1	15
Wildlife Biologist 2	15	Wildlife Biologist 2	16
Wildlife Biologist 3	16	Wildlife Biologist 3	18
Environmental Resources Program Manager 1**	19	Natural Resources Program Manager 1	20
Environmental Resources Program Manager 2**	21	Natural Resources Program Manager 2	22

*The incumbents in the Wildlife Aide and Hatchery Technician classifications will be reclassified to Fish and Wildlife Technician 1 and 2, respectively.

**The incumbents in the Environmental Resources Program Manager 1 and 2 will be reclassified to the Natural Resources Program Manager 1 and 2, respectively.

A special plan of implementation was approved as requested by DNR:

- All current employees receiving a 1-pay grade increase will receive a 7% increase in current salary; and
- All current employees receiving a 2-pay grade increase will receive a 12% increase in salary.

The effective date of these changes is May 13, 2017.

OTHER BUSINESS

Division of Personnel

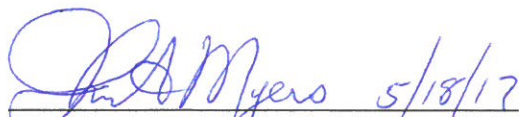
Acting Director Joe Thomas gave an update on Senate Bill 408, which was introduced during the 2017 Legislative Session to abolish the DOP. The bill did not pass; however, the Joint Committee on Government and Finance will conduct a study of the feasibility and benefits of eliminating or reforming the state's civil service system. The Committee is to report back during the 2018 regular session of the Legislature. The DOP will update the Board as the study progresses.

ADJOURN

Upon motion of Mr. Woods and seconded by Mr. Taylor, the meeting adjourned at 1:28 p.m.

NEXT BOARD MEETING

The next regular meeting of the SPB is scheduled for Thursday, May 18, 2017, at 1:00 p.m. in Building 6, Room 416, State Capitol Complex, Charleston, West Virginia.



John A. Myers, Chair
State Personnel Board



Drema Gibson, Secretary
State Personnel Board