## MINUTES OF THE STATE PERSONNEL BOARD EMERGENCY MEETING June 23, 2014 Charleston, West Virginia

The State Personnel Board held an emergency meeting, as requested by the Director of Personnel, on June 23, 2014 at 10:00 a.m. to consider an administrative matter. Present at the meeting: Robert Paulson, General Counsel for the Department of Administration, on behalf of Chairman Ross Taylor. Board Members Mark Carbone, Eugene Stump, Elizabeth Walker and Sharon Lynch participated by telephone. Division of Personnel staff members attending were: Sara Walker, Director; Joe Thomas; Lynn Schillings; Bruce Cottrill; Mary Jane Ayoob; Brian Holmes; Lisa Collins and Tracy Dennis (on behalf of Board Secretary).

## **Division of Personnel**

The State Personnel Board approved at its regular meeting of June 17, 2014, revisions to the Pay Plan Implementation Policy (DOP-P12), to be effective July 1, 2014. In order to allow the agencies more time to review the policy and to timely process payroll transactions, Director Walker requested the Board amend the effective date of the revised policy. Upon motion of Mr. Stump and seconded by Beth Walker, the Board unanimously approved amending the effective date of the Pay Plan Implementation Policy (DOP-P12) to July 16, 2014.

With no further business, the meeting adjourned.

## NEXT REGULAR MEETING OF THE STATE PERSONNEL BOARD

The next regular meeting of the State Personnel Board is scheduled for Tuesday, July 15, 2014, at 1:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.

Ross Taylor, Chairman

State Personnel Board

Secretary

State Personnel Board