

MINUTES OF THE STATE PERSONNEL BOARD
July 19, 2012
Charleston, West Virginia

The State Personnel Board met on July 19, 2012, at 1:00 p.m. to conduct business and to consider other administrative matters. Present at the meeting were: Cedric Greene, on behalf of Ross Taylor, Chairman, and members Mark Carbone, Eugene Stump and Randy Hansford. Member Sharon Lynch participated by telephone. Others in attendance included: Sara Walker, Director; Joe Thomas, Assistant Director, Employee Relations; Teresa Morgan, Assistant Director, Employee Information/Transaction Processing; Lynn Schillings, Internal Placement; Mary Jane Ayoob, Recruitment & Research; Lisa Collins, Employee Information/Transaction Processing; Karen Thornton, Esquire, Attorney General's Office; and Drema Gibson, Secretary to the Board.

APPROVAL OF MINUTES

The members of the State Personnel Board received the minutes from the June 21, 2012, meeting prior to this meeting. Mr. Stump moved to accept the minutes as written for the June 21, 2012, meeting. Mr. Hansford seconded the motion. The Board approved the June 21, 2012, minutes by unanimous consent.

CONSIDERATION OF PROPOSALS

2607 Mid-Ohio Valley Health Department

Upon motion of Mr. Stump, seconded by Mr. Hansford, the State Personnel Board approved proposal #2607 to implement a salary adjustment for all permanent full-time and permanent part-time employees of the Mid-Ohio Valley Health Department in the amount of 3.6%. The adjustment is to be effective August 1, 2012.

OTHER BUSINESS

Appeal of Register Disqualification - Department of Transportation Employee

Upon request of the Chairman and by unanimous vote of the Board, pursuant to WV Code § 6-9(A)-4(6) the Board entered into an Executive Session at 1:06 p.m. All attendees were asked to vacate the room except for the Chairman and members of the Board.

The regular meeting of the Board re-adjourned at 2:38 p.m.

The Chairman advised Director Walker and Joe Thomas that the Board had requested the following be done:

1. Notify the former Department of Transportation employee by certified United States mail of the date, time and place of the next regularly scheduled meeting of the State Personnel Board and request the employee's appearance in person;
2. Invite the employee's direct supervisor to attend;
3. Division of Personnel is to provide the Board with criteria for a lifetime ban from the registers (permanent disqualification);
4. Division of Personnel's attorney, or legal representative, attend the next Board meeting to explain the criteria for permanent disqualification and explain the West Virginia Code and explain what authority the Division of Personnel has to determine a permanent disqualification;
5. Division of Personnel send the Board members a copy of the database from the last year of all permanent disqualifications and partial disqualifications and the section of the law relied upon to make these disqualifications; and
6. This matter is to be placed on the agenda of the next regularly scheduled meeting of the State Personnel Board.

With no further business, the meeting adjourned.

NEXT BOARD MEETING

The next State Personnel Board meeting is scheduled for August 16, 2012, at 1:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.



Ross Taylor, Chairman
State Personnel Board



Secretary
State Personnel Board