

## **MINUTES OF THE STATE PERSONNEL BOARD**

**March 15, 2012**

**Charleston, West Virginia**

The State Personnel Board met on March 15, 2012, at 2:00 p.m. to conduct business and to consider other administrative matters. Participants were Cedric Greene, Deputy Secretary Department of Administration on behalf of Ross Taylor, Chairman, and members Mark Carbone and Eugene Stump. Members Sharon Lynch and Beth Walker participated by telephone. Others in attendance included: Sara Walker, Director; Melinda Campbell, Deputy Director; Joe Thomas, Assistant Director, Employee Relations; Barbara Jarrell, Assistant Director, Classification & Compensation; Teresa Morgan, Assistant Director, Employee Information & Transaction Processing; Lynn Schillings, Internal Placement; Mary Bolton, Organization & Human Resource Development; Mary Jane Ayoob, Recruitment & Research; and Drema Gibson, Secretary to the Board.

### **APPROVAL OF MINUTES**

The members of the State Personnel Board received the minutes from the February 16, 2012, meeting prior to this meeting. Mr. Stump moved to accept the minutes as written for the February 16, 2012, meeting. Mr. Carbone seconded the motion. The Board approved the February 16, 2012, minutes by unanimous consent.

### **CONSIDERATION OF PROPOSALS**

#### **STATE RAIL AUTHORITY**

State Rail Authority Proposal 2592 was withdrawn from the Agenda prior to meeting.

#### **OTHER**

#### **DIVISION OF PERSONNEL**

Upon motion of Mr. Stump, seconded by Mr. Carbone, the State Personnel Board approved the request to rescind the Policy on Policies (DOP-P8).

The Division of Personnel's Revised Policy – Education Expense Reimbursement and Leave (EERL) was withdrawn from the Agenda prior to the meeting.


#### **PLANS UPDATE**

Director Walker gave an update on the PLANS Project. A meeting of the Steering Committee will be held on March 21, 2012.

With no further business, the meeting adjourned.

**NEXT BOARD MEETING**

The next State Personnel Board meeting is scheduled for April 19, 2012, at 2:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.

  
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Ross Taylor, Chairman  
State Personnel Board

  
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Secretary  
State Personnel Board