

MINUTES OF THE STATE PERSONNEL BOARD
October 20, 2011
Charleston, West Virginia

The State Personnel Board met on October 20, 2011, at 2:00 p.m. to conduct business and to consider other administrative matters. Participants were Robert Paulson on behalf of Robert W. Ferguson, Jr., Chairman, and members Eugene Stump, John Canfield, Sharon Lynch and Beth Walker. Others in attendance included: Joe Thomas, Assistant Director, Employee Relations; Teresa Morgan, Assistant Director, Employee Information & Transaction Processing; Lisa Collins, Employee Information & Transaction Processing; Barbara Jarrell, Assistant Director, Classification & Compensation; Evie Davis, Assistant Director, Organization & Human Resource Development; Lynn Schillings, Internal Placement; Jim Bateman, Applicant Placement; Mary Jane Ayoob, Recruitment & Research; Edward Dolly, Deputy Director, Department of Health and Human Resources; and Drema Gibson, Secretary to the Board.

APPROVAL OF MINUTES

The members of the Board received the minutes from the September 15, 2011, meeting prior to this meeting. Mr. Stump moved to accept the minutes as written for the September 15, 2011, meeting. Mr. Canfield seconded the motion. The Board approved the September 15, 2011, minutes by unanimous consent.

CONSIDERATION OF PROPOSALS

GRANT COUNTY HEALTH DEPARTMENT

Upon motion of Mr. Canfield, seconded by Mr. Stump, the State Personnel Board approved proposal #2578 to implement a salary adjustment for all permanent employees of the Grant County Health Department in the amount of \$250.00 per year, with the exception of the Administrator who will receive no salary increase. The adjustment is to be effective November 1, 2011.

MARSHALL COUNTY HEALTH DEPARTMENT

Upon motion of Mr. Stump, seconded by Ms. Lynch, the State Personnel Board approved proposal #2579 to implement a one-time non-base building salary adjustment for all covered employees of the Marshall County Health Department in an amount equal to one pay check. The adjustment is to be effective November 15, 2011.

DEPARTMENT OF HEALTH AND HUMAN RESOURCES

Upon motion of Mr. Canfield, seconded by Ms. Lynch, the State Personnel Board deferred proposal #2580 to establish the exempt, policy-making position of Director, Money Follows the Person (MFP), under the provisions of *West Virginia Code* §29-6-4 (c)(7). The Board requested that Cabinet Secretary Lewis provide an assurance letter stating that the person filling this position will be experienced and have a strong financial background in order to oversee a 5-year grant of \$26 million.

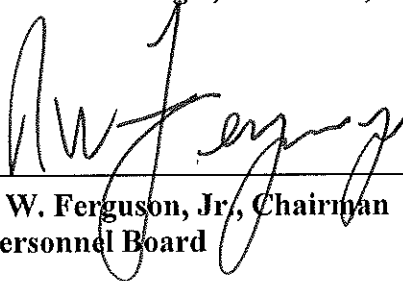
OTHER BUSINESS

An update on the PLANS Project was provided.


With no further business, the meeting adjourned.

NEXT BOARD MEETING

The next state Personnel Board meeting is scheduled for November 17, 2011, at 2:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.



Robert W. Ferguson, Jr., Chairman
State Personnel Board



Secretary
State Personnel Board