

MINUTES OF THE STATE PERSONNEL BOARD

June 16, 2011

Charleston, West Virginia

The State Personnel Board met on June 16, 2011, at 2:00 p.m. to conduct business and to consider other administrative matters. Participants were Robert W. Ferguson, Jr., Chairman, and members Eugene Stump, John Canfield, Sharon Lynch, Mark Carbone and Beth Walker. Others in attendance included: Sara Walker, Director of the Division of Personnel; Barbara Jarrell, Assistant Director, Classification and Compensation; Lynn Schillings, Manager of Internal Employee Placement; Evie Davis, Assistant Director, Organization and Human Resource Development; Teresa Morgan, Assistant Director, Employee Information; Lisa Collins, Employee Information; Erica Patton, Employee Information; Pam Holt, Classification and Compensation; Regina Dayfield, Classification and Compensation; Lynn Huddleston, Classification and Compensation; and Drema Gibson, Secretary to the Board.

APPROVAL OF MINUTES

The members of the Board received the minutes from the May 19, 2011, meeting prior to this meeting. Mr. Stump moved to accept the minutes as written for the May 19, 2011, meeting. Mr. Canfield seconded the motion. The Board approved the May 19, 2011, minutes by unanimous consent.

CONSIDERATION OF PROPOSALS

DIVISION OF PERSONNEL

Upon motion of Mr. Canfield, seconded by Ms. Beth Walker, the State Personnel Board approved proposal #2562 to implement a new salary schedule for the Natural Resources Police Officer Ranks in accordance with House Bill 2879 to be effective July 1, 2011.

WHEELING-OHIO COUNTY HEALTH DEPARTMENT

Upon motion of Mr. Stump, seconded by Mr. Carbone, the State Personnel Board approved proposal #2563 to implement a 1.5% salary adjustment to specific eligible employees of the Wheeling-Ohio County Health Department, to be effective July 1, 2011. These employees are the local health staff of the department and exclude the staff of WIC, Threat Preparedness, Cancer Information and Epidemiology program.

HARRISON-CLARKSBURG HEALTH DEPARTMENT

Upon motion of Ms. Lynch, seconded by Ms. Beth Walker, the State Personnel Board approved proposal #2564 to implement a 3% across-the-board base building pay increase for all full-time employees of the Harrison-Clarksburg Health Department, to be effective July 1, 2011.

MONONGALIA COUNTY HEALTH DEPARTMENT

Upon motion of Mr. Carbone, seconded by Mr. Canfield, the State Personnel Board approved proposal #2565 to implement a 2% across-the-board salary adjustment for all permanent employees of the Monongalia County Health Department, to be effective July 1, 2011.

PENDLETON COUNTY HEALTH DEPARTMENT

Upon motion of Ms. Lynch, seconded by Ms. Beth Walker, the State Personnel Board approved proposal #2566 to implement salary increases for specified employees of the Pendleton County Health Department, to be effective July 1, 2011. The increases are: \$1,200 annually for all full-time employees, an increase to \$18.00 per hour for all clinical nurses and various hourly increases for part-time employees.

FAYETTE COUNTY HEALTH DEPARTMENT

Upon motion of Mr. Canfield, seconded by Ms. Beth Walker, the State Personnel Board approved proposal #2567 to implement a 2.5% across-the-board salary increase for all full-time classified employees of the Fayette County Health Department, and Donald C. Newell, Jr., D.O., Physician/Director, to be effective July 1, 2011.

GILMER COUNTY HEALTH DEPARTMENT

Upon motion of Mr. Stump, seconded by Mr. Canfield, the State Personnel Board approved proposal #2568 to implement a \$100 per month salary adjustment for all permanent employees of the Gilmer County Health Department, to be effective July 1, 2011.

MID-OHIO VALLEY HEALTH DEPARTMENT

Upon motion of Mr. Stump, seconded by Mr. Carbone, the State Personnel Board approved proposal #2569 to implement a 5% salary adjustment for all permanent full-time and permanent part-time employees of the Mid-Ohio Valley Health Department, to be effective July 1, 2011.

HAMPSHIRE COUNTY HEALTH DEPARTMENT

Upon motion of Mr. Stump, seconded by Ms. Lynch, the State Personnel Board approved proposal #2570 approving the Regional Tobacco Prevention Section of the Hampshire County Health Department as the organization unit for a reduction in force due to lack of funds, to be effective no sooner than close of business June 30, 2011.

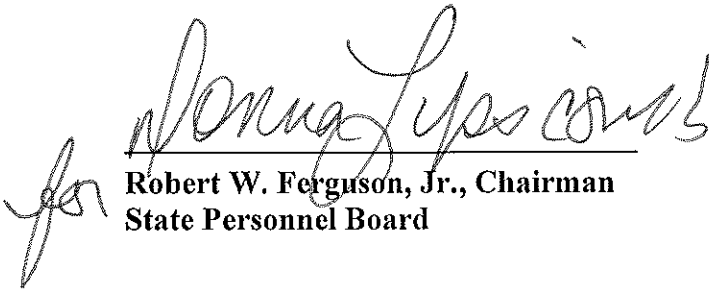
OTHER BUSINESS

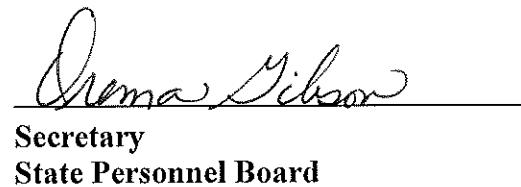
None.

With no further business, the meeting adjourned.

NEXT BOARD MEETING

The next state Personnel Board meeting is scheduled for July 21, 2011, at 2:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.

for Robert W. Ferguson, Jr., Chairman
State Personnel Board

Drema Gibson
Secretary
State Personnel Board