

MINUTES OF THE STATE PERSONNEL BOARD
May 20, 2010
Charleston, West Virginia

The State Personnel Board met on May 20, 2010, at 2:00 p.m. to conduct business and to consider other administrative matters. Participants were Donna Lipscomb, Chairman Designee, and members, Jack Canfield (via telephone), Mark Carbone, Sharon Lynch (via telephone), Eugene Stump, and Beth Walker (via telephone). Others in attendance included: Sara Walker, Director of the Division of Personnel; Joe Thomas, Assistant Director of Employee Relations; Teresa Morgan, representing Tari McClintock Crouse, Assistant Director of Employee Communications and Information; Debbie Anderson representing Lisa Dalporto, Assistant Director of Classification and Compensation; and, Elizabeth Williams, Interim Secretary to the Board.

APPROVAL OF MINUTES

The members of the Board received the minutes from the April 15, 2010, meeting prior to this meeting. Mr. Carbone noted a minor typographical error on page two of the minutes. Mr. Stump moved to accept the corrected minutes for the April 15, 2010, meeting. Ms. Lynch seconded the motion. The Board approved the April 15, 2010, minutes by unanimous consent.

CONSIDERATION OF PROPOSALS

BECKLEY-RALEIGH COUNTY BOARD OF HEALTH

Upon motion of Mr. Canfield, seconded by Mr. Carbone, the State Personnel Board approved proposal #2530, to approve the Beckley-Raleigh County Health Department as the organizational unit for a reduction in force, in the form of a reduction in work hours, due to a lack of funds/lack of work. The reduction is to be effective no sooner than July 1, 2010. Teresa Morgan, representing Tari Crouse, Assistant Director of Employee Communications and Information, presented the proposal.

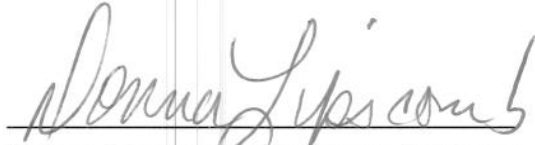
BRAXTON COUNTY HEALTH DEPARTMENT

Upon motion of Mr. Stump, seconded by Ms. Walker, the State Personnel Board approved proposal #2531, to implement an across-the-board, non-base building salary adjustment of 2.75% for all five permanent, full-time employees of the Braxton County Health Department, to be effective immediately and paid on or before June 30, 2010. Teresa Morgan, representing Tari Crouse, Assistant Director of Employee Communications and Information, presented the proposal.

With no further business, the meeting adjourned.

NEXT BOARD MEETING

The next state Personnel Board meeting is scheduled for June 17, 2010 at 2:00 p.m. in Building 6, Room 425, State Capitol Complex, Charleston, West Virginia.



**Donna Lipscomb, Chairman Designee
State Personnel Board**



**Elizabeth A. Williams, Interim Secretary
State Personnel Board**