**John Q. Public**

 **Grievant,**

**v. Docket No. 2017-0000-WIDGETS**

**DEPARTMENT OF WIDGETS and**

**DIVISION OF PERSONNEL**

 **Respondents.**

**SETTLEMENT AGREEMENT AND RELEASE**

 This Settlement Agreement and Release is made and entered into by and between **John Q. Public** (Grievant), the West Virginia **Department of Widgets** (Respondent [agency]), and the West Virginia Division of Personnel (Respondent DOP).

 **WHEREAS**, Grievant was in a position classified as a **Widget Technician**, Pay Grade **3**, with an hourly salary of $**14.3267**.

**WHEREAS**, Grievant alleges that the position would be more accurately classified as a **Senior Widget Technician**, Pay Grade **5**.

**WHEREAS**, Grievant challenged his classification determination through the grievance procedure.

**WHEREAS**, on **Date,** Respondent DOP reviewed a Position Description form and determined it appropriate to reallocate the position Grievant held from the classification of **Widget Technician,** Pay Grade **3,** to **Senior Widget Technician,** Pay Grade **5**.

**WHEREAS**, the personnel transaction was delayed as a result of [**Explanation**].

**WHEREAS**, Respondent DOP issued a memo dated December 10, 2015 that states, in part, back wages may only be authorized for the period of time the process was delayed beyond the ninety-calendar day period.

 **WHEREAS**, Grievant, Respondent [agency], and Respondent DOP are desirous of entering into this Settlement Agreement and Release to resolve all matters relating to this grievance; and

 **NOW THEREFORE**, for good and valuable consideration and the mutual covenants contained herein, Grievant, Respondent [agency], and Respondent DOP agree as follows:

 1. Based upon the classification review and determination by Respondent DOP, Respondent [agency] agrees to reallocate the position Grievant occupies to the classification of **Senior Widget Technician,** Pay Grade **5,** at an hourly rate of $14.8587, effective **April 1, 2017.**

 2. Considering any applicable personnel transactions that may have occurred between **January 1, 2017,** and **April 1, 2017,** Grievant will receive$**435.00** back pay, plus$**20.45** interest, for a total gross amount of **$455.45.** Grievant agrees that any liability for federal or state tax payments upon the amount paid to Grievant pursuant to this Settlement Agreement and Release shall be the responsibility of Grievant. Provided, that Respondent [agency] will be responsible for the applicable standard employer payroll tax liability. It is the intent of all parties that the whole amount of these back wages be pensionable.

 3. Grievant shall dismiss with prejudice this grievance and does hereby waive, release, acquit and discharge Respondent [agency] and Respondent DOP from any and all liabilities, attorney fees, claims, demands, controversies, damages, actions and causes of action of every kind and character, arising from the facts and circumstances of this grievance, which he or she may now have or may have in the future concerning the subject matter of this grievance, including but not limited to, any rights brought under the West Virginia Human Rights Act, Americans with Disabilities Act, Workers’ Compensation Act or Title

VII of the Civil Rights Act as well as any complaints filed and/or proceedings pending with the Public Employees Grievance Board, West Virginia Human Rights Commission, West Virginia Equal Employment Opportunity Office, West Virginia Division of Labor, United States Equal Employment Opportunity Commission, and United States Department of Labor.

 4. This Settlement Agreement and Release shall be binding on Grievant, Respondent [agency], and Respondent DOP hereto and their assigns.

 5. Grievant acknowledges that he or she has read this Settlement Agreement and Release and has had a reasonable period of time to consider this Settlement Agreement and Release and to consult an attorney, if desired. Grievant further acknowledges that he or she understands all the terms of the Settlement Agreement and Release and has knowingly and voluntarily agreed to those terms, which may not be changed.

 6. Grievant, Respondent [agency], and Respondent DOP expressly acknowledge that the entire agreement is contained in this Settlement Agreement and Release and no representations, promises, or inducements have been made by or to Grievant other than as appear in this Settlement Agreement and Release. The parties understand and agree that this Settlement Agreement and Release may not be changed orally. This Settlement Agreement and Release supersedes all prior agreements and understandings concerning the subject matter hereof, including, but not limited to, Grievant’s employment with Respondent[agency].

 7. Grievant and his or her representative agree that he or she will keep the settlement negotiations and the terms of this Settlement Agreement and Release completely confidential. Although neither Respondent [agency] nor Respondent DOP will unilaterally distribute, disseminate or otherwise release this Settlement Agreement and Release, Grievant acknowledges and understands that Respondent [agency] and Respondent DOP are public agencies of State government and may be obligated to release this Settlement Agreement and Release pursuant to West Virginia Supreme Court case precedent, the West Virginia Freedom of Information Act, West Virginia Code §§ 29B-1-1 *et seq*., or other applicable law. Further, Grievant, Respondent [agency], and Respondent DOP may share with their respective accountants or other paid tax preparers the amount of monies received pursuant to this Settlement Agreement and Release for the sole purpose of complying with duties and obligations owed to the United States Internal Revenue Service and/or any and all state or local tax authorities.

 **THE PARTIES UNDERSTAND AND AGREE** that this Settlement Agreement and Release and the settlement it represents are entered into solely for the purpose of avoiding further expenses of litigation. This Settlement Agreement and Release and the settlement it represents in no way constitutes an admission by neither Respondent [agency] nor Respondent DOP of any violation of any federal, state or local law, whether statutory or common, and Respondents deny that a violation of any such law has occurred with respect to Grievant’s employment with Respondent [agency] or the cessation of that employment with Respondent [agency].

 **IN WITNESS WHEREOF**, Grievant, Respondent [agency], and Respondent DOP execute this Settlement Agreement and Release, effective the latest of dates set forth below.

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Date **John Q. Public**

 Grievant

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Date **Jane Q. Taxpayer**

 Grievant’s Representative

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Date **Joan Q. Citizen, Director**

 Respondent [agency]

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Date **Joe Q. Attorney, Counsel**

Department of Widgets

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Date  **Karen O’Sullivan Thornton**

Assistant Attorney General

 Counsel for Respondent DOP

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Date **Sheryl R. Webb, Director**

 Respondent DOP

I certify this is the original document

with original signatures.

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**Joan Q. Citizen, Director**

Respondent [agency]