

Cutoff Dates for TRSN, PSMT, ESMT, PAR, & TRANI Transactions

January thru December 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	January 1 HOLIDAY	2 Cutoff for PSMTs dated 1/13/24 TRSNs must be to DOP	3 PSMTs must be dated 1/27/24 or later	4	5 ESMTs dated 1/13/24 & 1/16/24 and TRANIs dated 1/27/24 must be to DOP	6
7	8	9	10	11	12	13 1st day of new pay period
DOP Processing ESMTs dated 1/13/24 & 1/16/24 and TRANIs dated 1/27/24						PAR effective 2/10/24 must be to CPU
14	15 HOLIDAY	16 Cutoff for PSMTs dated 1/27/24 TRSNs must be to DOP	17 PSMTs must be dated 2/10/24 or later	18	19 ESMTs dated 1/27/24 & 1/29/24 and TRANIs dated 2/10/24 must be to DOP	20
21	22	23	24	25	26	27 1st day of new pay period
DOP Processing ESMTs dated 1/27/24 & 1/29/24 and TRANIs dated 2/10/24						PAR effective 2/24/24 must be to CPU
28	29 Cutoff for PSMTs dated 2/10/24 TRSNs must be to DOP	30 PSMTs must be dated 2/24/24 or later	31	February 1	2 ESMTs dated 2/10/24 & 2/12/24 and TRANIs dated 2/24/24 must be to DOP	3
4	5	6	7	8	9	10 1st day of new pay period
DOP Processing ESMTs dated 2/10/24 & 2/12/24 and TRANIs dated 2/24/24						PAR effective 3/9/24 must be to CPU
11	12 Cutoff for PSMTs dated 2/24/24 TRSNs must be to DOP	13 PSMTs must be dated 3/9/24 or later	14	15	16 ESMTs dated 2/24/24 & 2/26/24 and TRANIs dated 3/9/24 must be to DOP	17

18	19	20	21	22	23	24
	HOLIDAY	<i>*DOP Processing ESMTs dated 2/24/24 & 2/26/24 and TRANIs dated 3/9/24*</i>			PAR effective 3/23/24 must be to CPU	1st day of new pay period
25	26	27	28	29	March 1	2
	Cutoff for PSMTs dated 3/9/24 TRSNs must be to DOP	PSMTs must be dated 3/23/24 or later			ESMTs dated 3/9/24 & 3/11/24 and TRANIs dated 3/23/24 must be to DOP	
3	4	5	6	7	8	9
	<i>***DOP Processing ESMTs dated 3/9/24 & 3/11/24 and TRANIs dated 3/23/24***</i>				PAR effective 4/6/24 must be to CPU	1st day of new pay period
10	11	12	13	14	15	16
	Cutoff for PSMTs dated 3/23/24 TRSNs must be to DOP	PSMTs must be dated 4/6/24 or later			ESMTs dated 3/23/24 & 3/25/24 and TRANIs dated 4/6/24 must be to DOP	
17	18	19	20	21	22	23
	<i>***DOP Processing ESMTs dated 3/23/24 & 3/25/24 and TRANIs dated 4/6/24***</i>				PAR effective 4/20/24 must be to CPU	1st day of new pay period
24	25	26	27	28	29	30
	Cutoff for PSMTs dated 4/6/24 TRSNs must be to DOP	PSMTs must be dated 4/20/24 or later			ESMTs dated 4/6/24 & 4/8/24 and TRANIs dated 4/20/24 must be to DOP	
31	April 1	2	3	4	5	6
	<i>***DOP Processing ESMTs dated 4/6/24 & 4/8/24 and TRANIs dated 4/20/24***</i>				PAR effective 5/4/24 must be to CPU	1st day of new pay period
7	8	9	10	11	12	13
	Cutoff for PSMTs dated 4/20/24 TRSNs must be to DOP	PSMTs must be dated 5/4/24 or later			ESMTs dated 4/20/24 & 4/22/24 and TRANIs dated 5/4/24 must be to DOP	

14	15	16	17	18	19	20
	DOP Processing ESMTs dated 4/20/24 & 4/22/24 and TRANIs dated 5/4/24					1st day of new pay period
					PAR effective 5/18/24 must be to CPU	
21	22	23	24	25	26	27
	Cutoff for PSMTs dated 5/4/24 TRSNs must be to DOP	PSMTs must be dated 5/18/24 or later			ESMTs dated 5/4/24 & 5/6/24 and TRANIs dated 5/18/24 must be to DOP	
28	29	30	May 1	2	3	4
	DOP Processing ESMTs dated 5/4/24 & 5/6/24 and TRANIs dated 5/18/24					1st day of new pay period
					PAR effective 6/1/24 must be to CPU	
5	6	7	8	9	10	11
	Cutoff for PSMTs dated 5/18/24 TRSNs must be to DOP	PSMTs must be dated 6/1/24 or later			ESMTs dated 5/18/24 & 5/20/24 and TRANIs dated 6/1/24 must be to DOP	
12	13	14	15	16	17	18
	DOP Processing ESMTs dated 5/18/24 & 5/20/24 and TRANIs dated 6/1/24					1st day of new pay period
		HOLIDAY			PAR effective 6/15/24 must be to CPU	
19	20	21	22	23	24	25
	Cutoff for PSMTs dated 6/1/24 TRSNs must be to DOP	PSMTs must be dated 6/15/24 or later			ESMTs dated 6/1/24 & 6/3/24 and TRANIs dated 6/15/24 must be to DOP	
26	27	28	29	30	31	June 1
	HOLIDAY	*DOP Processing ESMTs dated 6/1/24 & 6/3/24 and TRANIs dated 6/15/24*				1st day of new pay period
					PAR effective 6/29/24 must be to CPU	
2	3	4	5	6	7	8
	Cutoff for PSMTs dated 6/15/24 TRSNs must be to DOP	PSMTs must be dated 6/29/24 or later			ESMTs dated 6/15/24 & 6/17/24 and TRANIs dated 6/29/24 must be to DOP	

9	10	11	12	13	14	15
	DOP Processing ESMTs dated 6/15/24 & 6/17/24 and TRANIs dated 6/29/24					1st day of new pay period
					PAR effective 7/13/24 must be to CPU	
16	17	18	19	20	21	22
	Cutoff for PSMTs dated 6/29/24 TRSNs must be to DOP	PSMTs must be dated 7/13/24 or later		HOLIDAY	ESMTs dated 6/29/24 & 7/1/24 and TRANIs dated 7/13/24 must be to DOP	
23	24	25	26	27	28	29
	DOP Processing ESMTs dated 6/29/24 & 7/1/24 and TRANIs dated 7/13/24					1st day of new pay period
					PAR effective 7/27/24 must be to CPU	
30	July 1	2	3	4	5	6
	Cutoff for PSMTs dated 7/13/24 TRSNs must be to DOP	PSMTs must be dated 7/27/24 or later		HOLIDAY	ESMTs dated 7/13/24 & 7/15/24 and TRANIs dated 7/27/24 must be to DOP	
7	8	9	10	11	12	13
	DOP Processing ESMTs dated 7/13/24 & 7/15/24 and TRANIs dated 7/27/24					1st day of new pay period
					PAR effective 8/10/24 must be to CPU	
14	15	16	17	18	19	20
	Cutoff for PSMTs dated 7/27/24 TRSNs must be to DOP	PSMTs must be dated 8/10/24 or later			ESMTs dated 7/27/24 & 7/29/24 and TRANIs dated 8/10/24 must be to DOP	
21	22	23	24	25	26	27
	DOP Processing ESMTs dated 7/27/24 & 7/29/24 and TRANIs dated 8/10/24					1st day of new pay period
					PAR effective 8/24/24 must be to CPU	
28	29	30	31	August 1	2	3
	Cutoff for PSMTs dated 8/10/24 TRSNs must be to DOP	PSMTs must be dated 8/24/24 or later			ESMTs dated 8/10/24 & 8/12/24 and TRANIs dated 8/24/24 must be to DOP	

4	5	6	7	8	9	10
	DOP Processing ESMTs dated 8/10/24 & 8/12/24 and TRANIs dated 8/24/24					1st day of new pay period
					PAR effective 9/7/24 must be to CPU	
11	12	13	14	15	16	17
	Cutoff for PSMTs dated 8/24/24 TRSNs must be to DOP	PSMTs must be dated 9/7/24 or later			ESMTs dated 8/24/24 & 8/26/24 and TRANIs dated 9/7/24 must be to DOP	
18	19	20	21	22	23	24
	DOP Processing ESMTs dated 8/24/24 & 8/26/24 and TRANIs dated 9/7/24					1st day of new pay period
					PAR effective 9/21/24 must be to CPU	
25	26	27	28	29	30	31
	Cutoff for PSMTs dated 9/7/24 TRSNs must be to DOP	PSMTs must be dated 9/21/24 or later			ESMTs dated 9/7/24 & 9/9/24 and TRANIs dated 9/21/24 must be to DOP	
September 1	2	3	4	5	6	7
	HOLIDAY	*DOP Processing ESMTs dated 9/7/24 & 9/9/24 and TRANIs dated 9/21/24*				1st day of new pay period
					PAR effective 10/5/24 must be to CPU	
8	9	10	11	12	13	14
	Cutoff for PSMTs dated 9/21/24 TRSNs must be to DOP	PSMTs must be dated 10/5/24 or later			ESMTs dated 9/21/24 & 9/23/24 and TRANIs dated 10/5/24 must be to DOP	
15	16	17	18	19	20	21
	DOP Processing ESMTs dated 9/21/24 & 9/23/24 and TRANIs dated 10/5/24					1st day of new pay period
					PAR effective 10/19/24 must be to CPU	
22	23	24	25	26	27	28
	Cutoff for PSMTs dated 10/5/24 TRSNs must be to DOP	PSMTs must be dated 10/19/24 or later			ESMTs dated 10/5/24 & 10/7/24 and TRANIs dated 10/19/24 must be to DOP	

29	30	October 1	2	3	4	5
	DOP Processing ESMTs dated 10/5/24 & 10/7/24 and TRANIs dated 10/19/24					1st day of new pay period
					PAR effective 11/2/24 must be to CPU	
6	7	8	9	10	11	12
	Cutoff for PSMTs dated 10/19/24 TRSNs must be to DOP	PSMTs must be dated 11/2/24 or later			ESMTs dated 10/19/24 & 10/21/24 and TRANIs dated 11/2/24 must be to DOP	
13	14	15	16	17	18	19
	HOLIDAY	***DOP Processing ESMTs dated 10/19/24 & 10/21/24 and TRANIs dated 11/2/24***			1st day of new pay period	
					PAR effective 11/16/24 must be to CPU	
20	21	22	23	24	25	26
	Cutoff for PSMTs dated 11/2/24 TRSNs must be to DOP	PSMTs must be dated 11/16/24 or later			ESMTs dated 11/2/24 & 11/4/24 and TRANIs dated 11/16/24 must be to DOP	
27	28	29	30	31	November 1	2
	DOP Processing ESMTs dated 11/2/24 & 11/4/24 and TRANIs dated 11/16/24					1st day of new pay period
					PAR effective 11/30/24 must be to CPU	
3	4	5	6	7	8	9
	Cutoff for PSMTs dated 11/16/24 TRSNs must be to DOP	HOLIDAY	PSMTs must be dated 11/30/24 or later		ESMTs dated 11/16/24 & 11/18/24 and TRANIs dated 11/30/24 must be to DOP	
10	11	12	13	14	15	16
	HOLIDAY	***DOP Processing ESMTs dated 11/16/24 & 11/18/24 and TRANIs dated 11/30/24***			1st day of new pay period	
					PAR effective 12/14/24 must be to CPU	
17	18	19	20	21	22	23
	Cutoff for PSMTs dated 11/30/24 TRSNs must be to DOP	PSMTs must be dated 12/14/24 or later			ESMTs dated 11/30/24 & 12/2/24 and TRANIs dated 12/14/24 must be to DOP	

24	25	26	27	28	29	30
	DOP Processing ESMTs dated 11/30/24 & 12/2/24 and TRANIs dated 12/14/24			HOLIDAY	HOLIDAY	1st day of new pay period
			PAR effective 12/28/24 must be to CPU			
December 1	2	3	4	5	6	7
	Cutoff for PSMTs dated 12/14/24 TRSNs must be to DOP	PSMTs must be dated 12/25/24 or later			ESMTs dated 12/14/24 & 12/16/24 and TRANIs dated 12/28/24 must be to DOP	
8	9	10	11	12	13	14
	DOP Processing ESMTs dated 12/14/24 & 12/16/24 and TRANIs dated 12/28/24					1st day of new pay period
					PAR effective 1/11/25 must be to CPU	
15	16	17	18	19	20	21
	Cutoff for PSMTs dated 12/28/24 TRSNs must be to DOP	PSMTs must be dated 1/11/25 or later			ESMTs dated 12/28/24 & 12/30/24 and TRANIs dated 1/11/25 must be to DOP	
22	23	24	25	26	27	28
	DOP Processing ESMTs dated 12/28/24 & 12/30/24 and TRANIs dated 1/11/25		HOLIDAY	***DOP Processing ESMTs dated 12/28/24 & 12/30/24 and TRANIs dated 1/11/25***		1st day of new pay period
		HALF DAY HOLIDAY			PAR effective 1/25/25 must be to CPU	
29	30	31	***** Additional holidays OR required system shut downs will change processing timelines for DOP*****			
	Cutoff for PSMTs dated 1/11/25 TRSNs must be to DOP	PSMTs must be dated 1/25/25 or later HALF DAY HOLIDAY				